

Suncadia Fund for Community Enhancement
Regular Board Meeting
Real Estate Sales Center, Discovery Board Room or via MS Teams
October 23, 2025 – 11:30 a.m. – 1:00 p.m.

MINUTES

- 1) Meeting Call to Order - Verification of Quorum at 11:39AM.
 - a) Tucker Stevens, President; Jim Becker, 2nd Vice President; Annalisa Johnson, Treasurer; Edward Simpkins, Ex Officio; Jennifer Kramer, Deputy Director of Community Associations; Kerie Swepston, Director of Finance; Debbie Dibb, Executive Admin; Vanessa Ruest, Senior Manager Accounting Shared Services; Megan Huddleston, Senior Accountant Finance; Karen Hauck Porter, VP of Marketing; Alyssa Holden, Events Manager; Adelle Tower, Events Manager; Natalie Jones, Owner
- 2) Approval of Agenda, approved unanimously at 11:32 AM
- 3) Approval of Minutes – no edits, moved and approved unanimously at 11:33 AM.
 - a) Regular Board Meeting – July 24, 2025
- 4) Correspondence:
 - a) UKC Senior Center Computer Replacement Project – They submitted a nice letter of acknowledgement.
- 5) Owner's Forum, Hearing no objections, we will proceed to skip this item.
- 6) Consent Calendar - Ratify grants previously approved via e-mail/remote meeting due to urgent/exigent circumstances. All were approved over email. A motion was made to approve items A-E below, and it passed unanimously at 11:36AM. The board also voted on Karen's appointment as Secretary, and it was moved and approved unanimously at 11:37 AM. There are several applications to fill the 2nd Vice President position.
 - a) Cle Elum Eagles Auxiliary Christmas Baskets
 - b) Cle Elum Youth Football
 - c) UKC Rotary Club COAL Weekend Meal Program
 - d) Roslyn Downtown Association's Creator's Law Sculpture Ceremony
 - e) CASA Event Sponsorship
 - f) Appointment of Karen Hauck-Porter as Secretary to the Board
 - g) Resignation of Liz Thomas as 2nd Vice President to the Board
- 7) Treasurer's Report
 - a) Financial Reports Q3 – Megan Huddleston presented the Q3 Financial Report, which included operating cash, investments, payables, income statement, and program expenses. A surplus was attributed to increased resales, and completed event savings were confirmed as permanent. Local projects continue to receive funding through grants and sponsorships. Alyssa reviewed the 2026 Suncadia Hospitality Events Funding Requests, noting higher grant applications and added events to retain attendees on the property. A sustainable replacement for plastic Easter eggs was discussed, and this year's events—especially the Harvest Festival and concert series—were well received. The events team plans to pursue additional sponsorships to maintain success within budget.

Megan also presented the 2026 Operating Budget, noting higher expenses in management fees, wages, and professional services. Overall expenses remain consistent with 2025, with a 3% increase in program costs. Two funding requests were approved for the installation of a bronze sculpture and the addition of plaques to existing sculptures. The 2026 budget was unanimously approved at 12:38 PM.

8) Management Report – Edward provided an update on where we are versus the budget.

a) Description	2025 Budget	2025 Actual YTD 9/30
Non-Suncadia Local Projects	\$202,000	\$169,085
Suncadia Events	<u>\$471,300</u>	<u>\$129,765</u>
	\$673,300	\$298,850

9) Unfinished Business: None

10) Executive Session – Grant Recipient Vetting –The executive group went into private session to discuss the local area grants.

11) New Business – Local Area Grants = \$46,850

***Items a, b, and d motioned and approved unanimously at 12:56PM**

- a. Discuss, Deliberate, and Act Upon the CERSD ASB Clubs and Experimental Learning Programs Request - \$8K
- b. Discuss, Deliberate, and Act Upon the Cle Elum Roslyn Warrior Boosters Request - \$10K
- c. Discuss, Deliberate, and Act Upon the Hope Source Food Bank Request - withdrew
- d. Discuss, Deliberate, and Act Upon the CASA Technology Infrastructure Enhancement Project Request - \$3850

12) Adjournment at 12:56 PM

Attest:

Karen Hauck-Porter, Secretary

Date