

Suncadia Fund for Community Enhancement
Regular Board Meeting
Real Estate Sales Center, Discovery Board Room or via MS Teams
April 24, 2025 – 12–1:30 p.m.

MINUTES

- 1) **Meeting Call to Order** - Verification of Quorum CTO 12.01PM. It was noted at this time that future meetings will be scheduled to start at 11:30 AM in deference to Tucker's schedule.
 - a) Tucker Stevens, President; Jim Becker, Vice President; Liz Thomas, 2nd Vice President; Jamee Smith, Secretary; Annalisa Johnson, Treasurer; Edward Simpkins, Ex Officio; Jennifer Kramer, Deputy Director of Community Associations; Kerie Swepston, Director of Finance; Debbie Dibb, Executive Admin; Brandi Darnall, Owner Relations Manager; Megan Huddleston, Senior Accountant Finance; Karen Hauck Porter, VP of Marketing
- 2) **Approval of Agenda**, approved unanimously
- 3) **Approval of Minutes** none of the board had comments, so moved and approved unanimously at 12:03PM
 - a) Regular Board Meeting – October 8, 2024 (corrected)
 - b) Regular Board Meeting – January 23, 2025
- 4) **Correspondence:**
 - a) Cle Elum Eagles Auxiliary 649
 - b) Hope Source Food Bank
 - c) UKC Community Recreation Center Alliance
 - d) Jim proposed edits to the SFCE Grant Application, including two separate links for instructions and the cover sheet. He will collaborate with Brandi on this. Instead of a scanned signature, the signature line will be modified to include “/s/” followed by the typed name to meet legal requirements.
 - e) SFCE logo change (Jim will work with Karen to get the approved branding “logo” which we can't call a logo, which is actually a graphic treatment)
- 5) **Owner's Forum**, Hearing no owners on the item we are skipping this item
- 6) **Consent Calendar** - Ratify grants previously approved via e-mail/remote meeting due to urgent/exigent circumstances. All were approved over email. A motion was made to approve all items below, and it passed unanimously at 12:10 PM.
 - a) 2024 Audit/Tax Proposal (moved and approved on a separate motion)
 - b) Boulet Productions Grant \$7949.
 - c) Cle Elum-Roslyn Schools Music Boosters' \$500
- 7) **Treasurer's Report**
 - a) Megan presented the Q1 2025 financial report, noting a \$690K decrease in the cash depository account due to a transfer to a money market for better interest. A/R collections were deposited on 4/1, and A/P and A/P Accrued totaled \$120 at quarter-end. From the income statement, we collected \$181K and earned \$1,800 in interest. The income budget for the year is \$750,000, with cautious

optimism for the rest of the year. Expenses for directors and officers insurance were slightly below budget. We allocated \$39,000 for local projects. There were questions about income tracking to budget, and we plan to reassess after Q2.

8) Management Report –

a) Description:

- Non-Suncadia Local Projects 2025 Budget \$193,000 and Actual YTD \$39,489
 - Suncadia Events 2025 Budget \$525,500 and Actual YTD \$0
- Unfinished Business: Jim inquired about new pickleball courts on the property. While nothing is currently in progress, Tucker noted it is on the radar for the future.

9) Executive Session – Grant Recipient Vetting –The executive group went into private session to discuss the local area grants.

10) New Business – Local Area Grants = \$170,269

***All motioned and approvals were made unanimously at 12:54 PM**

- a) Discuss, Deliberate and Act Upon KC Search and Rescue ATV Project - Approved for \$13,000 of the \$20,000 ask
- b) Discuss, Deliberate and Act Upon UKC Senior Center Computer Replacement Project – Approved for \$8000
- c) Discuss, Deliberate and Act Upon the Kaleidoscope Community Services Work Vehicle – Approved for \$8000
- d) Discuss, Deliberate and Act Upon the HopeSource Upper County Food Bank Request – Approved for \$6000
- e) Discuss, Deliberate and Act Upon the Outdoor Discovery Network Request - declined
- f) Discuss, Deliberate and Act Upon the Kittitas County Habitat for Humanity Request – deferred for now
- g) Discuss, Deliberate and Act Upon the CERSD Field Trip to The Museum of Flight – Approved for \$769
- h) Discuss, Deliberate and Act Upon the Boys & Girls Club Cle Elum Clubhouse Project - deferred
- i) Discuss, Deliberate and Act Upon the AARF Animal Fundraiser Sponsorship – Approved \$1500

11) Adjournment- The meeting adjourned at 12:58PM

Jamee Smith – Secretary

Date