Suncadia Fund for Community Enhancement
Grant Program 2025

Dear Grant Applicant(s):

Thank you for your interest in applying for a SFCE grant! The intent of the Grant Program is to provide funding for projects that will benefit the quality of life and sense of community for people who live and work in Suncadia and the immediately surrounding communities (Communities).

Grants will only be considered by registered non-profit organizations, Suncadia Resort community functions, or local governmental agencies. Requests for grants associated with private residences, for personal financial gain, for-profit businesses or other for-profit ventures will not be considered.

Grants are reviewed quarterly (Grant Month) February, May, August, and November. Grants should be submitted at least 15 days prior to the Grant Month. The amounts given in any year will vary based on the revenues that are in the fund at the beginning of each funding period. The SFCE values collaborative efforts and strongly favors applications that clearly demonstrate how they serve the Communities.

The mission of the Fund is to provide a source of funding and organization for activities and investments that will create and enhance a dynamic and vital community experience for the Owners. The Fund will have the ability to participate in a broad range of activities intended to improve the social, cultural, economic and environmental conditions of Suncadia and its immediate environs, including the Town of Roslyn, the City of Cle Elum and the City of South Cle Elum. The nature of the Fund's investments will inevitably change as the community that it supports grows and evolves over time; it will, however, remain focused on enhancing the lives of the members of the community through its potentially far-reaching endeavors.

The Fund shall organize, fund and administer such activities, services and programs necessary, desirable, and appropriate to fulfill the Fund's mission. Such activities may include, but are not limited to, the following:

a. Educational programs
b. Services to benefit Owners and residents of Suncadia and surrounding areas
c. Establishment or funding of interest groups and other volunteer organizations and activities
d. Support of applicable educational trust or endowments
e. Social programs (e.g. parties, festivals, and similar events)
f. Environmental programs (e.g. community-wide recycling, tree planting, or wildlife enhancement)
g. Activities designed to promote compliance with community standards through education, communication, and grass roots support
h. Public relations activities to advance the Fund's programs and activities
i. Cultural, artistic, and wellness programs
j. Acquisition, operation and preservations of environmental, historical or community interest sites
k. Computer internet and intranet sites
l. Learning centers
m. Strategic partnerships among local school or public entities (e.g. library, fire district, hospital district, museum, historical preservation or other community enhancement organizations)
n. Other services, activities, and programs which advance the fund's mission.

What we look for...
In reviewing proposals for funding, the SFCE looks for projects that:
- Promote community assets and meet well-defined community needs
- Promote volunteer and community involvement
- Encourage cooperation and collaboration
- Assist non-profit agencies in serving the Communities
- Programs and projects of artistic, educational, cultural, historical, or recreational nature
- Special events enhancing the spirit of community
- Ability to match or leverage other funding sources
- Capital projects that will have an enduring benefit to the Communities

What we do not fund...
- Fundraising
- Religious activities or purposes
- Political activities of any kind, including lobbying, ballot measures, campaigns, candidates, recalls, etc.
- Projects that do not specifically serve the Communities
- Projects intended to generate revenues for personal gain, private or for-profit businesses or ventures
- Subsidizing or relieving tax burdens or user fees related to activities that are traditionally and properly provided by local governments.

HOW TO APPLY:

Please **email** only one document with all required attachments incorporated into that document. The document must have a file name that includes the name of the Organization and date for consideration. i.e. SFCEGrantRequest.XYZCharity.May2025. The documents must be arranged in the sequence listed in ATTACHMENTS REQUIRED. The Narrative must be organized with the headings in bold and the subheadings underlined. All questions must be answered even if the answer is "N/A". **Applications that do not follow the above will not be considered.**

Grant Months are: February, May, August and November. ALL APPLICATIONS MUST BE RECEIVED 15 DAYS PRIOR TO GRANT MONTHS AND BE SUBMITTED ELECTRONICALLY. Upon submission, applications will be reviewed and approved or rejected by the SFCE Board of Trustees (BOT). Candidates may be required to make a ten (10) minute presentation to the BOT.

The SFCE requires grant recipients complete an acceptance form upon receiving a check and are required to submit a final written report within thirty (30) days after the completion of the project for which the funds were intended. The SFCE also asks grant recipients to provide appropriate acknowledgment of the SFCE's Grant Program funding of their project in publications, press announcements and other activities. The recipient of a Grant must indemnify and hold harmless SFCE for any claims that may result related to any funded activities or projects.   Organization must acknowledge the contribution from the SFCE by displaying a plaque, banner or decal.

Please **email** your application to CommunityAssociations@Suncadia.com. If you have questions or comments please contact Edward Simpkins (esimpkins@suncadia.com) or 509-649-6273.

ATTACHMENTS REQUIRED:*

1. **Summary Sheet** - Only the Summary Sheet Form will be accepted

2. Narrative
Please include a narrative containing the all following information in the order listed. The Narrative must be organized with the headings in bold and the subheadings underlined. All questions must be answered even if the answer is "N/A". Please do not exceed three pages.

- **Grant Request**
  - Amount(s) being requested

- **Purpose of Grant**
  - Summary of Grant Request
  - Need for this project in the Communities,
  - Communities involvement and support for the program
  - Timetable for implementation

- **Evaluation**
  - Describe the expected results and criteria for measuring the success of the project (the SFCE requires that grant recipients submit a final written report to the Association within thirty (30) days after the completion of the project for which the funds were intended).

3. Statement of Qualifications:
- Non-profit status validation
- Purposes of Organization from Articles and Bylaws
- Listing of the people responsible for the implementation of the grant dollars
- Other as applicable

4. Finances
- Information on how you will spend any funds awarded, proposed budget (using professional estimates for goods and services) and what support, financial or in-kind you have applied for from other sources.

5. Scope of Capital Project (if applicable)
- Submit drawings, specifications, manufacturer's data, or any other information that describes the proposed work
- Describe the ongoing maintenance requirements and who will be responsible for performing the maintenance.

6. Other
- SFCE must be given a written indemnification and a guarantee of a process for control of the participants/spectators that is acceptable to the Board of Directors.

*additional information may be requested