

Regular Meeting of the Board of Trustees
Suncadia Fund for Community Enhancement
Wednesday April 26, 2023 – 11:30 – 1:30 pm, Hybrid attendance:
770 Suncadia Trail and Remote via Teams

MINUTES

1) Meeting Call to Order - Verification of Quorum – 11:33am

- a) All Trustees were present, Mark Thorne- President, Jim Becker- 1st Vice President, Liz Thomas- 2nd Vice President, Tucker Stevens-Secretary, Annalisa Johnson-Treasurer
- b) Non-Trustees Present, Michael Bennett – Director of Community Associations – Ex Officio, Tony Craven – Natural Resources Manager, Shannon Anderson-Blume – Owner Relations Manager

2) Approval of Minutes

- a) The Trustees approved the minutes of the meeting, January 12, 2023

3) Treasurers Report

- a) The Treasurer’s Report was presented by Annalisa Johnson. The Trustees discussed revisions that need to be made: the expense item for the Arts Council should be removed; the first of two-line items for “local community events” should be renamed “Arts Festival.”
- b) The Trustees discussed the future approval procedures based on questions about the recent “Springfest” event, which was not listed in the approved budget, and so was not specifically approved as a line item by the Trustees, but the funding for which was within the approved total of \$615,000.
- c) The Trustees discussed the anticipated amounts and timing of revenues throughout the year. The Trustees agreed to review the budget considering actual revenues at the Board’s next meeting and at that time, to consider whether to adopt a policy relating to reserves, to modify budgeting procedures, or to take other actions related to budgeting. Annalisa agreed to come back to the Board with a multi-year proposal to move to a budgeting calendar that would propose spending amounts based on the previous year’s revenue.
- d) The Trustees agreed that the previously approved \$75,000 skate park grant should be payable from the \$400,000 in deferred fees available for Community projects. This will leave \$325,000 available for major capital projects in future years. Should the need arise, the Board could vote to approve loans from this amount in the current year to cover current expenses.

4) Board Reports

- a) Jim Becker presented updates to the Trustees.

5) Management Report

- a) Michael Bennett reviewed the YTD grant expenditures with the Trustees.

6) Unfinished Business – Grants = \$102,245

- a) The Trustees ratified grants previously approved via e-mail/remote meetings due to urgent/exigent circumstances.
 - CERSD Swim Lessons program grant request = \$5,745
 - Walter Strom Middle School Snowshoes = \$5,585
 - Hope Source Bulk Food Purchases = \$6,000
 - Upper Kittitas County Dollars for Scholars, Micah Narte memoriam = \$1,000
 - Upper Kittitas County Rotary Foundation Scholarship Funding = \$10,000
 - Walter Strom Middle School Gymnasium Sound System = \$34,500
- b) Yakama Nation Cultural Committee/Roslyn Downtown Association “Creator’s Law” sculpture
 - The Trustees tabled this partial funding grant request for \$40,000 pending clarification of total costs and total sources of funding.

7) New Business – Grants: Proposed = \$241,315.27, Approved = \$81,315.27, Declined = \$160,000

- a) The Trustees approved the Kittitas County Pride (KCP) Parade Event partial funding grant request = \$2,000 of the \$6,000 request
- b) The Trustees approved the Community Builders High School Youth Mental Health Group grant request = \$15,000
- c) The Trustee approved partial funding of the Cle Elum Pioneer Days Queen Coronation Committee event grant request = \$1,000 of the \$2,500 original request.
- d) The Trustees approved partial funding of the Kittitas Chapter, Evergreen Mountain Bike Alliance Teanaway Community Forest trail construction grant request = \$15,000 of the \$25,000 original request.
- e) The Trustee approved the Community Builders/Upper Kittitas County Youth Activities Summer Field Trip Programs grant request = \$6,000
- f) The Trustees declined the Roslyn, Ronald, Cle Elum Heritage Club (RRCH) – Roslyn Historical Cemeteries partial funding of SOKOL Cemetery entrance area and road improvement grant request = \$0 of the original \$15,000 request.
- g) The Trustees approved a letter of commitment for the Rotary Club of Upper Kittitas County Rotary Foundation – local teacher certification and endorsement scholarship grant letter of commitment request = \$12,500, based upon application for funds for individual teacher expenses as incurred and submitted to SFCE for payment.
- h) The Trustees approved the Cle Elum Veterans Cemetery, Laurel Hill Memorial Park VFW Post 1372 irrigation sprinkler installation grant = \$13,815.27
- i) The Trustees approved partial funding for the 2023 Roslyn Farmers Market grant request = \$4,000 of the \$12,000 original request.
- j) The Trustees declined the TFC Racing youth motocross sponsorship grant request = \$0 of the original \$50,000 request.
- k) The Trustees approved the Upper Kittitas County Centennial Community Center Bingo Equipment grant request = \$8,000
- l) The Trustees declined the Life Support KCFC District 7 Fire Training tower facility partial funding grant request = \$0 of the \$50,000 (2023) + \$50,000 (2024) original requests.
- m) The Trustees approved partial funding of the Easton Memorial Day Celebration grant request = \$1,000 of the \$2,500 original request.
- n) The Trustees approved partial funding of the Cle Elum Pioneer Days Celebration grant request = \$3,000 of the \$7,500 original request.

8) New Business – Trustee Board Discussion/Action Items

- a) The Trustees discussed Founder/Declarant amendment to SFCE Community Enhancement Fee. The Founder/Declarant will record an amendment to the applicable documents to increase the residential property resale contribution in Divisions 8 and 9 from 0.005 to 0.0075 of the sales prices. (1/2 of 1 percent to 3/4 of 1 percent of sales price). The revised contribution will be applied to all applicable residential real estate sales going forward, beginning with Divisions 8 and 9 (Estimated applicable property closings will begin to occur in 2024).
- b) The Trustees discussed the possible funding in Suncadia of the PANO AI Fire Warning system cameras, and the opportunity for Washington State Department of Natural Resources future funding of ongoing annual costs for cameras in Suncadia/Tumble Creek. Natural Resources Manager Tony Craven reported that DFW will be monitoring the installation and effectiveness of the PANO AI fire detection system and camera project awarded to PANO AI by the State and DFW. Tony is also a member of the DFW Wildfire Commission which selected PANO as the provider from among other bidders and recommended DFW funding for twenty-one (21) approved PANO Cameras throughout Washington as a pilot project. The Trustees agreed to revisit this topic next year, after the results of monitoring are available.

9) Adjournment: 1:15pm

Attest:

Tucker Stevens

[Tucker Stevens \(Apr 28, 2023 12:57 PDT\)](#)

Tucker Stevens – Secretary

Apr 28, 2023

Date



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Final Audit Report

2023-04-28

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-  Signer tstevens@suncadia.com entered name at signing as Tucker Stevens
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