

**Regular Meeting of the
Board of Trustees Suncadia Fund
for Community Enhancement
Wednesday November 1st, 2023 – 11:00 – 12:30 pm,
Hybrid attendance: 770 Suncadia Trail and Remote
via Teams**

MINUTES

1) Meeting Call to Order - Verification of Quorum – 11:07 am

- a) Trustees present were Jim Becker- 1st Vice President, Liz Thomas- 2nd Vice President, Tucker Stevens-Secretary, Annalisa Johnson-Treasurer, Jamee Smith- Position TBD
- b) Non-Trustees Present, Edward Simpkins – Director of Community Associations, Lonny Butler – Community Manager, Katie Daniels – Administrative Assistant, Katie Sheppard – Director of Marketing

2) Approval of Minutes

- a) The Trustees approved the minutes of the meeting, April 26th, 2023 with correction to remove the 3rd paragraph regarding the \$75,000 for the Skate Park.

3) Treasurers Report

- a) The Treasurer's Report was presented by Annalisa Johnson. The Trustees discussed revisions that need to be made: \$400,000 to be set aside for community projects. Suncadia may borrow from this amount to administer non-community events. Borrowed funds will be returned.
- b) The Trustees discussed 30% of reserve funds are to be used outside resort boundaries for community projects and 70% to be used within resort boundaries.
- c) The Trustees discussed the current \$400,000 amount in the budget will carry forward into the reconciliation account.
- d) The Trustees agreed at the next meeting they will vote on a policy approving the budget with \$400,000 set aside for community projects.
- e) The Trustees agreed to include a declaration of earmarked money stating funds may be borrowed for Suncadia projects, obligations, or loans if necessary. Funds borrowed will be tracked, returned, and replenished for community events outside resort boundaries.
- f) Trustees Annalisa and Tucker discussed 2024-2025 may be challenging years for the budget and expected to recover in 2026-2028. Discussion of borrowing from the \$400,000 if necessary and returning funds.
- g) The Trustees discussed the \$60,000 Budget for holiday lighting to potentially move to SCC. Trustees agree to discuss with SCC as part of the 2025 budgeting.

- h) The Trustees discussed the golf course needs tee pads replaced and/or upgraded. Trustees note the pads should be concrete. This will be a SCC project and to be put in the budget. Discussion of SCC making a grant to SFCE for the project.
- i) The Trustees discussed interest in installing a bocce ball court and borrowing \$30,000 from the \$400,000 for this project. Trustees noted the borrowed \$30,000 would be returned in 2-3 years.

4) 2024 Budget

- a) The Budget was approved with acknowledgement of \$400,000 set aside for community projects. Suncadia may borrow from this amount for non-community events and return the funds.

5) Board Reports

- a) Jim Becker presented updates to the Trustees.
- b) Jim discussed the need for affordable housing and childcare in the community and requests grants in January 2024 to consider involving after school care and/or assistance. Discussed the Boys and Girls club is expected in April 2024 and consider covering the gap until then.

6) Management Report

- a) Edward Simpkins reviewed the YTD grant expenditures with the Trustees.

Description 2023 -Non Suncadia Local Projects	Budget 2023 \$345,000	Actual YTD \$309,200
Hope Source Food Pantry		\$6,000 Pending Ratification
Micah Norte Scholarship		\$1,000 Pending Ratification
CERSD Above & Beyond		\$5,000 1.12.2023
UKCY AP The Shop		\$25,000 1.12.2023
Rotary Skate Park		\$75,000 1.12.2023
WA Outdoor School K-5		\$15,500 1.12.2023
Middle School Snowshoes		\$5,585 Pending Ratification
Rotary Scholarships		\$10,000 Pending Ratification
CERSD Gym Sound System		\$34,500 Pending Ratification
CERSD Swim Lessons Program		\$5,745 Pending Ratification
Kittitas County Pride Parade		\$2,000 Pending Ratification
Community Builders Youth Mental Health		\$15,000 Pending Ratification
Pioneer Days Queen Coronation		\$1,000 Pending Ratification
Teaway Community Forrest Trail		\$15,000 Pending Ratification
Community Builders UKC Youth Summer		\$6,000 Pending Ratification
VFW Post Laurel Hill Memorial Park		\$13,815 Pending Ratification

Rotary Club of Upper KC Scholarships	\$12,500 Pending Ratification
Roslyn Farmers Market	\$4,000 Pending Ratification
UKC Centennial Community Center Equipment	\$8,000 Pending Ratification
Easton Memorial Day Parade & Celebration	\$1,000 Pending Ratification
Kittitas County Chamber of Commerce Pioneer Days	\$3,000 Pending Ratification
Roslyn Downtown Association Creators Law Sculpture	\$40,000 Pending Ratification
Ellensburg Community Health Operations & Equipment	\$12,300 Pending Ratification
Kittitas County Friends of Animals Veterinary Expenses	\$5,000 Pending Ratification

7) Unfinished Business = \$ 5,400

- a) The Trustees ratified grants previously approved via e-mail/remote meetings due to urgent/exigent circumstances.
 - Kittitas County Friends of Animals Upper County Pet Assistance Program- \$5,000
 - Cle Elum-Roslyn School District Gray Wolf Leadership Group Tee Shirts - \$400

8) New Business – Grants: Proposed = \$27,000

- a) The Trustees to consider the AARF Animal Rescue Pet Food Bank Request - \$9,500. 2nd Vice President Liz Thomas to confirm timing with AARF and act on in January 2024.
- b) The Trustees Declined the Kittitas County Fire District 1 New Command Truck Partial Funding grant request - \$17,500.

9) New Business – Trustee Board Discussion/Action Items

- a) The Trustees discussed Suncadia Hospitality Events, 4th of July, Backyard Spotlight (previously Nelson Farm Concerts), Village Concerts, Easter, Art Wine Walk, Harvest Festival and Winterfest.
- b) The Trustees discussed improving the advertisements of Suncadia events and better promoting. Backyard Spotlight concerts should be published online with details of band playing and music genre. Trustees suggested partnering with local musicians.
- c) The Trustees discussed website improvements are needed, and the weekly Newsletter to include events calendar.
- d) The Trustees acted on and approved the engagement of legal services to officially liquidate the Arts Council. Annalisa assumes legal cost of \$5,000 (not to exceed).
- e) The Trustees discussed the replacement of Mark Thorne with Jamee Smith on the SFCE Board. No decision was made, Jamee Smith will consider the role.

10) Adjournment: 12:28 pm

Attest:

Tucker Stevens

Tucker Stevens – Secretary

Date

Signature: *Tucker Stevens*
Tucker Stevens (Jan 24, 2024 17:23 PST)

Email: tstevens@suncadia.com






SFCE Minutes 11.01.23 revised

Final Audit Report

2024-01-25

Created:	2024-01-17
By:	Edward Simpkins (esimpkins@suncadia.com)
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"SFCE Minutes 11.01.23 revised" History

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