

Suncadia Management Company
2024 Budget Calendar

Business Planning & Budgeting

OEC and Board Reviews

Finalize Budgets & Owner Approval

JULY	WEEK 1 July 17-21	WEEK 2 July 24-28	WEEK 3 July 31-Aug 4
Suncadia - SMC Association - Board OEC Owners	Draft 2024 planning overview and calendar Review draft 2024 planning overview and calendar provided by SMC	Review draft 2024 planning overview and calendar provided by SMC SMC provides OEC draft 2024 planning overview and calendar for feedback by 8/4	Review draft 2024 planning overview and calendar provided by SMC

AUGUST	WEEK 4 August 7-11	WEEK 5 August 14-18	WEEK 6 August 21-25	WEEK 7 August 28 - September 1
Suncadia - SMC Association - Board OEC Owners	Review reserve studies and update as required Provide SMC 2024 priorities for SROA/SCC: 8/11	Review reserve studies and update as required Meet with OEC to understand 2024 priorities to inform staffing plan Meet with SMC to review 2024 priorities	All reserve studies review complete: 8/25 Obtain estimated 2024 developer lot sales by neighborhood from RE	Touch point with OEC as needed Finance: compile reserve schedule as needed Finalize all fee changes for 2024 assumptions Touch point w/SMC finance as needed

SEPTEMBER	WEEK 8 September 4-8	WEEK 9 September 11-15	WEEK 10 September 18-22	WEEK 11 September 25-29
Suncadia - SMC Association - Board OEC Owners	Touch point with OEC as needed Finance: compile reserve schedule as needed Touch point w/SMC finance as needed	Touch point with OEC as needed Touch point w/SMC finance as needed	2024 draft budget complete for internal review - SCC, SROA, TCVA, UOATC, TH	Provide 2024 draft budget to OEC (SROA/SCC) 2024 draft budget complete for internal review - LMCA, LRCA, TH2 Review 2024 draft budget, provide comments by 9/29

OCTOBER	WEEK 12 October 2 - 6	WEEK 13 October 9 - 13	WEEK 14 October 16 - 20	WEEK 15 October 23 - 27
Suncadia - SMC Association - Board Owners	Provide SCC, SROA, TCVA, UOATC, TH draft 2024 budgets for review: 10/6	Provide LMCA, LRCA, TH2 2024 draft budgets for review: 10/13	Review 2024 draft budget	Adjust for any final changes to budgets Review 2024 draft budget Provide final budget adjustments to SMC

NOVEMBER	WEEK 16 October 30 - November 3	WEEK 17 November 6 - November 10	WEEK 18 November 13 - 17	WEEK 19 November 20 - 24
Suncadia - SMC Association - Board OEC Owners	Adjust for any final changes to budgets Review 2024 draft budget Provide final budget adjustments to SMC	Adjust for any final changes to budgets Provide final budget adjustments to SMC	Send out December homeowner materials, including final 2024 proposed budget to homeowners: 11/14	
Suncadia - SMC Association - Board OEC Owners	WEEK 20 November 27 - November 30			

DECEMBER	WEEK 21 December 3 - December 7	WEEK 22 December 10 - December 15
Suncadia - SMC Association - Board OEC Owners	Owner annual meeting - budget approval	